

BAKAID TANZANIA



Invitation to Bid

Title	Supply of Early Childhood Care and Development (ECCD) Instructional Materials Across the Eight Councils in Kigoma Region for Children Aged 2 to 10 Years.
RFP Number	2025-BAKAID/08
Date of Solicitation	28th June 2025
Closing Date and Time	11th July 2025, before Close of Business (COB)
Deadline for Questions & Clarifications	11th July 2025
Submission Address	The Tender Committee, BAKAID Tanzania, Plot No. 126, Mjimwema Street, Near Green View Hotel, Kigoma Ward, Kigoma Municipal Council, P.O. Box 645 Kigoma, Tanzania
Submission Format	Sealed envelope marked: "TENDER FOR DELIVERY OF SUPPLY DEVELOPMENTAL PLAY MATERIALS"
Clarification Email	procurement@bakaid.or.tz
ToR Download Link	www.bakaid.or.tz

A. Organization Background and Tender Notice

BAKAID established under The National Muslim Council of Tanzania (BAKWATA) in 2004 to join the national efforts in response to social economic development and emerging health issues. In this initiative BAKAID has been coordinating the strategic plan, training, implementation and evaluation of all service interventions among Muslim community throughout Tanzania. BAKAID registered as Non-Governmental Organization under the Non-Governmental Organizations Act, No. 24 of 2002 in 2021 with registration number 00NGO/R/1805.

BAKAID currently implements various projects in the Kigoma region, including the Afya Hatua Project, funded by the Tanzania Health Promotion Support (THPS). As part of the Afya Hatua Project implementation, BAKAID is seeking an eligible and qualified vendor to supply Early Childhood Care and Development (ECCD) instructional materials across the eight councils where the project is being implemented in Kigoma Region.

B. Objectives of the Assignment

The overall objective of this assignment is to procure and Supply of Early Childhood Care and Development (ECCD) Instructional Materials Across the Eight Councils in Kigoma Region for Children Aged 2 to 10 Years under Afya Hatua Project. These materials will contribute to improved early learning outcomes by enhancing the cognitive, emotional, and motor development of children in ECCD settings.. The list of ECCD Instructional Materials to be supplied is as follows:

S/N	Item Name	Description	Quantity
1	Number with beads	Plastic (Blue, Yellow, Green, Red)	100
2	Number with beads + blackboard	Plastic/Wooden	80
3	Building blocks	Tetra tower plastic - basic colours	80
4	Item ABC	A4 size booklet with item pictures	100
5	Number and picture puzzle strip	Jigsaw, number sequences	40
6	Beads shuttles – spiral and straight	Plastic/Wooden (basic colours)	100
7	Shapes and colour stacking board	Small size, Plastic/Wooden (basic colours)	80

8	Fruits count and match puzzle (Code: AL-56)	Plastic/Wooden (basic colours)	80
9	Count and match object puzzle	Plastic/Wooden (basic colours)	80
10	Head and tail puzzle	Plastic (Blue, Yellow, Green, Red)	80
11	Play with crayons coloring book	Oil pastel color drawing	100
12	Plain art book	Small A4 size, landscape	100
13	Trace and colour birds	A4 size portrait – water colour bird paintings	100
14	Tower pentagon (BT-07)	Wooden/Plastic materials	100
15	Fraction board (multi-colored)	Cards – basic colours	100
16	Crayons	Jumbo crayons (Kit Art), assorted colours	40 dozen
17	Play blocks	Wooden blocks	100
18	Jumping ropes	Small manila ropes with handle – basic colours	80
19	ABC and animal mat	Manila/Plastic small mats	80
20	Puzzle blocks	Plastic/Wooden – shapes/objects	80
21	Writing slates	Wooden frame – chalkboard (Size A4)	100
22	Hand catching ball	Small size – basic colours	40
23	Children's colour soccer ball	Medium size – basic colours	40
24	Dices with numerals and dots	Big size Plastic/Wooden (Black and White)	100
25	Plastic animal toys	Medium size – basic colours	80
26	Colored drawing magnetic board	A4 size, erasable plastic material	100

C. Scope, Eligibility, Evaluation, and Submission Requirements

To guide interested vendors through the bidding process, the following table summarizes the key components of this procurement, including the scope of work, eligibility requirements, evaluation criteria, and submission instructions. This overview is intended to ensure transparency, clarity, and alignment with BAKAID Tanzania's procurement standards under the Afya Hatua Project, for the supply and delivery of Early Childhood Care and Development

(ECCD) instructional materials targeting children aged 2 to 10 years across eight councils in Kigoma Region...

Section	Details
Scope of Work	<p>The selected vendor will be responsible for the supply and delivery of Developmental Play Materials to BAKAID Tanzania's office in Kigoma Region as part of the Afya Hatua Project. Specific tasks include:</p> <ul style="list-style-type: none"> • Deliver all specified Developmental Play Materials to BAKAID's office at Plot No. 126, Mjimwema Street, near Green View Hotel, Kigoma Ward, Kigoma Municipal Council. • Conduct a joint inventory verification with the Program Manager to ensure that the delivered items match the specifications and quantities as outlined in the procurement request.
Eligibility Criteria	<p>Vendors must meet the following requirements:</p> <ul style="list-style-type: none"> • Be legally registered and currently operating in Tanzania. • Demonstrate the ability to meet or exceed the technical specifications outlined in the Terms of Reference. • Demonstrate the capacity to deliver the materials by the required date(s) • Provide all necessary legal and tax compliance documentation
Evaluation Criteria	<p>Proposals will be evaluated based on:</p> <ul style="list-style-type: none"> • Price competitiveness • Financial capability and stability • Relevant experience and past performance • Quality of items to be supplied (shortlisted vendors may be requested to submit samples) • Delivery time and logistics plan
Submission Instructions	<p>Interested and eligible suppliers must submit the following:</p> <ol style="list-style-type: none"> 1. Draft inception report outlining the proposed methodology and tentative work plan. 2. Detailed quotation, valid for at least 60 days. 3. Company profile highlighting relevant experience. 4. Copies of legal documents: Business registration certificate, Valid business license, VAT and TIN certificates, Tax clearance certificate and Physical address of the registered office 5. Full specifications of proposed items as per the ToR. 6. Clear delivery timeline and confirmation of 100% payment upon delivery. 7. Evidence of previous experience, including at least two references with contact details.
Submission Address:	<p>All proposals must be submitted in sealed envelopes clearly marked:</p>

	<p>“TENDER FOR DELIVERY OF SUPPLY DEVELOPMENTAL PLAY MATERIALS”</p> <p>To: The Tender Committee</p> <p>BAKAID Tanzania</p> <p>Plot No. 126, Mjimwema Street, near Green View Hotel</p> <p>Kigoma Ward, Kigoma Municipal Council</p> <p>P.O. Box 645, Kigoma, Tanzania, Phone:</p>
<p>Note: As a key eligibility requirement, all vendors must not be engaged in any form of corruption, child abuse, violence, or human trafficking. BAKAID maintains a zero-tolerance policy toward unethical or exploitative practices</p>	