



USAID
FROM THE AMERICAN PEOPLE



ACHIEVE
ADOLESCENTS AND CHILDREN
HIV INCIDENCE REDUCTION
EMPOWERMENT & VIRUS ELIMINATION



JOB OPPORTUNITY ANNOUNCEMENT- RE-ADVERTISEMENT

Issued Date: 05th May 2025

Location: Kigoma Region

A. ABOUT THE ORGANIZATION

BAKAID Tanzania (formerly BAK-AIDS), established in 2004 under The National Muslim Council of Tanzania (BAKWATA), is a registered Non-Governmental Organization under the NGO Act No. 24 of 2002 (Reg. No. 00NGO/R/1805). The organization was founded to contribute to national efforts in addressing socioeconomic development and emerging health challenges across mainland Tanzania.

BAKAID envisions a healthier life for underprivileged children, youth, women, and men. Its mission is to implement innovative community-based strategies that provide accessible and quality social-economic services through strong collaboration with stakeholders.

BAKAID is currently implementing the USAID Adolescents and Children HIV Incidence Reduction, Empowerment, and Virus Elimination (ACHIEVE) project in Kigoma and Simiyu regions. The project targets orphans and vulnerable children (OVC) aged 0 - 18 and young people aged 18 - 19, ensuring they access HIV prevention, care, and treatment services as well as support in health, nutrition, and psychosocial well-being.

B. POSITION: Health and HIV Officer (HHO)

Location: Kigoma Region

Reports to: Project Manager

Number of Post: 1

Key Roles and Responsibilities:

- Coordinate with the Council Health Management Team (CHMT) on health and HIV-related activities
- Facilitate monthly meetings with Care and Treatment Centers (CTCs) to enhance bi-directional referrals and confidentiality
- Facilitate HIV risk assessments during OVC case management and link at-risk children to HIV Testing and Counseling (HTC)
- Support health facilities in maintaining updated CLHIV enrollment registers
- Supervise CCWs in tracing HIV-positive OVCs and linking them back to CTCs
- Guide CCWs in conducting HIV risk assessments and referrals

- Support CCWs in tracing and re-engaging HIV positive OVC who miss appointments, and link them to both the ACHIEVE project and CTCs
- Assist in rolling out supplemental HIV curriculum and support to OVC caregivers
- Ensure CTCs maintain updated enrollment registers for CLHIV, showing the cascade of enrollment
- Monitor and improve the bi-directional referral system, conducting quality improvement initiatives
- Strengthen referral systems and monitor service completion
- Participate in quarterly council-level quality improvement meetings
- Use data to inform decisions and track outcomes in collaboration with M&E teams
- Support CCWs in delivering nutrition assessments and linkage services
- Submit quarterly, semi-annual, and annual performance reports
- Document success stories and lessons learned

Minimum Qualifications:

- **Education:** Diploma in Clinical Medicine or Nursing (Bachelor's Degree is an added advantage)
- **Experience:** Minimum of 2 years in public health or OVC programming. Experience with PEPFAR-funded projects and in HIV/MNCH/TB/Malaria programs preferred

Skills:

- Deep understanding of Tanzanian health policies and HIV programming
- Excellent interpersonal, reporting, training, and leadership skills
- Proficiency in MS Word, Excel, PowerPoint
- Fluency in Swahili and English
- Competencies in integrity, innovation, stress tolerance, adaptability, and teamwork

MODE OF APPLICATION

All applications should be addressed to:

The Executive Director,

P.O. Box 20409,

Dar es Salaam, Tanzania

OR via Email: bakaidtz@yahoo.com / info@bakaid.or.tz.

Applications must include:

- Cover letter,
- Curriculum Vitae (CV)
- Copies of academic and professional certificates
- Contact details of three referees
- Active phone number and email address

Deadline for application submission: **09th May 2025, at 5:00 PM**

Note: Only shortlisted candidates will be contacted for interviews. Women are strongly encouraged to apply.